

Memorandum of Understanding SBHC and School RN

This Memorandum of Understanding is designed to formalize the continuing relationship between the School-Based Health Center and the school nurse. This understanding is designed to promote a relationship for the improvement of health in children, adolescents, and the community as a whole according to the following terms:

1. The school based health staff and school nurse will work cooperatively and function as a team, along with the parents in providing necessary services.
2. This memorandum of understanding supersedes in the entirety any and all previous agreements, whether written or oral, between the SBHC and the school nurse.
3. This understanding may be amended only in writing signed by all the parties hereto.
4. Neither party shall have the power to bind or obligate the other in any manner except as expressly provided in the Understanding.
5. The staff members of the SBHC and school nurse will maintain open lines of communication, sharing information as permitted by HIPAA and FERPA, to meet the needs of individual families, students and the community as a whole.
6. When appropriate, the SBHC staff and school nurse will serve as members of a multidisciplinary team and share professional diagnostic services to reduce duplication of effort.
7. The SBHC staff will keep the school nurse informed of all its programs and services and encourage referrals for health and educational services.
8. The SBHC staff and school nurse will share expertise and participate in staff development and trainings on health issues as appropriate.

<<THE FOLLOWING ITEMS ARE PROVIDED AS AN EXAMPLE OF A POSSIBLE ARRANGEMENT BETWEEN THE SBHC RN AND SCHOOL RN. CUSTOMIZE THE FOLLOWING ITEMS BASED ON THE SPECIFIC NEEDS AND RESOURCES OF YOUR SBHC AND SCHOOL RN>>

9. The school staff, including the school RN, is responsible for the documentation of Individualized Education Programs (IEPs) for the students enrolled in the host school. The SBHC RN will assist the school staff by providing information that is deemed necessary to improve the educational results for students with disabilities.
10. The school RN will work with the SBHC RN to triage students presenting with complaints and refer to the SBHC for further evaluation as indicated.

- The SBHC RN will supervise the scheduling of students to be evaluated by the SBHC nurse practitioner, physician, and mental health professional.
11. The school RN will administer daily medications to students as prescribed.
 12. The SBHC RN will review immunization records of every student enrolled at the SBHC as provided by the school RN and, under standing orders, administer any updates needed. The SBHC RN and the school RN will utilize LINKS, the statewide immunization registry, to maintain current immunization records.
 13. As requested and as time permits, the SBHC RN will assist the school RN in performing mandated health screenings. The screening results will be shared with the SBHC and documented in the SBHC student charts. The SBHC will follow-up with abnormal screening results on any students enrolled in the SBHC.
 14. The SBHC RN will assist the SBHC nurse practitioner, physician, and mental health professional as necessary to ensure optimal health care to the students.
 15. The SBHC RN will communicate with parents/guardians as necessary concerning the health status of the student.
 16. The SBHC RN and the school RN will work collaboratively to be the medical liaison between the school, parents, the community and other health related agencies.

SBHC Director

Date

School Nurse

Date